

Thank you for your interest in setting up a West Virginia @ GotPermits (vv.gotpermits.com) escrow account. We look forward to serving your permit needs. Attached is the Escrow Agreement. Please complete the agreement and return it to us along with a minimum initial escrow deposit of \$500.

Please note in paragraph two, line two of the agreement:

("Customer"), a _____ corporation,

Please enter the name of the 'State' where incorporated.

The signed agreement and check should be mailed to:

Bentley Systems, Inc.
Attention: GotPermits
685 Stockton Drive
Exton, PA 19341-1151

Upon receipt we will activate your account and send you a link to the website along with instructions on how to use your account.

If you have questions don't hesitate to contact us at 800-485-8330 between 7:30 am and 4:00 pm CST, Monday through Friday.

ESCROW ACCOUNT AGREEMENT

Bentley Systems, Incorporated ("BENTLEY"), its employees, agents and contractors ("**Provider**"), provides a limited-access site at the URL "wv.GotPermits.com" (the "**Site**") that offers for sale, to qualified applicants, permits for Oversize/Overweight vehicles to travel on the highways and roads of the State of West Virginia under the jurisdiction of the West Virginia Department of Transportation ("WVDOT"), as well as other travel-related information.

This is an Agreement between _____ ("**Customer**"), a _____ corporation, with offices at _____, and BENTLEY, a Delaware corporation, with offices at 685 Stockton Drive, Exton PA 19341, to establish an Escrow Account ("**Account**") from which BENTLEY will draw funds to pay only for Oversize/Overweight vehicle permits purchased by Customer using the facilities of the Site, and is effective upon the signature of Customer and acceptance by BENTLEY.

By completing this Agreement, Customer agrees to be registered with the Site, to accept the Site agreement terms posted and available for review on wv.GotPermits.com; and, from time to time, to remit funds ("**Funds**") to BENTLEY to be deposited into the Account, at a bank of BENTLEY's choosing.

The parties agree to the following terms and conditions governing the use and management of the Funds in the Account:

- Customer will be assigned an Account Identification Number ("**AIN**") for accounting and reporting purposes.
- Customer will provide the Funds for the Account in the form of a certified, cashier's, or corporate check made out to BENTLEY, and mailed to the BENTLEY's corporate address, shown above, until further notice given in writing. Customer may also make a direct deposit into the Account via a credit card via the online processes.
- Customer will make an initial deposit into the Account in the amount of \$_____, and will, from time to time, make additional remittances to maintain a minimum Account balance of \$_____.
- The Account will be non-interest bearing.
- The Funds in the Account are to be used by BENTLEY solely for the purpose of paying Customer's fees due for the purchase of the Permits through the Site, in accordance with the schedule of WVDOT's permit fees and the Site convenience fees, which are posted on the Site, and with no additional administrative or other handling charges.

- The Site will provide Customer the balance of the Account on the main permit application page not then obligated for payment of permits purchased through the Site.
- Each time a permit is processed by the Site and issued to the Customer, the WVDOT permit and Site convenience fees will be deducted from the Account.
- The Site will not complete the purchase of a permit for Customer if the balance of the Account is insufficient to pay for both the WVDOT permit and Site convenience fees required for that permit.
- All Account status reporting, whether through the Site or by other forms of communication, will be by AIN number.
- This Agreement may be terminated by either party. Termination notice and/or requests for refunds must be in writing, and must give 30 days notice prior to the stated date termination is to become effective.
- Within fourteen calendar days following termination, BENTLEY will forward to Customer the balance of the Funds in the Account, less any un-deducted WVDOT or Site fees for permits still to be delivered.
- The use of the Account shall not modify, alter or in any manner affect either the provisions of the law, or policies of the WVDOT or the Site with regard to the issuance of permits for Oversize/Overweight vehicles.

To complete activation of an Account, the attached Customer Contact Sheet must be completed.

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

Customer

Bentley Systems, Incorporated

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

CUSTOMER CONTACT SHEET

Customer Name: _____

Financial Contact for issues related to Escrow Account balances:

Financial Contact: _____

Title: _____

Address: _____

Phone Number: _____ Ext: _____

Email Address: _____

Administrator Contact for issues related to the operation of the system and assignment of employee passwords:

Administrator Contact: _____

Title: _____

Address: _____

Phone Number: _____ Ext: _____

Email Address: _____

Please type or print this Customer Contact Sheet. Thank you.

Please mail this signed agreement and check to:

Bentley Systems, Inc.
Attention: GotPermits
685 Stockton Drive
Exton, PA 19341-1151